

**Cuttington University
Suakoko, Bong County
Liberia**

**DEGREES OFFERED AT CUTTINGTON
AND
GENERAL REQUIREMENTS**

DEGREES AND PROGRAMS OF STUDY

CUTTINGTON UNIVERSITY CONFERS FIVE UNDERGRADUATE DEGREES:

- *Associate of Applied Science (A.A.S)*
- *Associate of Science in General Studies (A.S)*
- *Bachelor of Arts (B.A.)*
- *Bachelor of Science (B.Sc.)*
- *Bachelor of Science in Nursing (B.S.N)*

IT ALSO OFFERS GRADUATE DEGREES AT THE MASTER'S LEVEL IN THE FOLLOWING AREAS:

- *Educational Administration*
- *Educational Planning*
- *Administration and Supervision*
- *Curriculum Studies*
- *Finance*
- *Economics*
- *Management*
- *Public Administration*
- *Nursing Administration*
- *Public Health*
- *Theology*

DEGREES CONFERRED AT THE MASTER'S LEVEL ARE AS FOLLOWS:

- *Master of Education (M.E.D)*
- *Master of Philosophy (M/Phil)*
- *Master of Science (M.Sc.)*
- *Master of Arts (M.A.)*
- *Master of Business Administration (M.B.A)*
- *Master of Public Health (M.P.H.)*
- *Master of Public Administration (M.P.A)*
- *Master of Theology (M.Th.)*

GENERAL REQUIREMENTS FOR A BACHELOR DEGREE

Curriculum Requirements:

1. Candidates for a degree must complete the required hours for the respective majors or minors as determined by the Curriculum Committee. This information will be available from the current catalog or the respective colleges (whichever is latest). Any substitution of a core course is to be approved by the Dean of the College in consultation with the Curriculum Committee.
2. Candidates shall complete the required general education requirements (Liberal Arts core courses) of their curriculum or the equivalent as approved by the Dean of the College in which the student is majoring in consultation with the Curriculum Committee. Any substitution of a core course is to be approved by the Dean of the College in consultation with the Curriculum Committee.
3. Unless the design of a particular curriculum prevents it, generally the courses in the Liberal Arts core (general Education requirements) for the degree should be completed by the end of the sophomore year.

Residence Requirements:

1. The minimum residence requirement for the baccalaureate degree is eight (8) semesters and the maximum is ten (10) semesters. If a student does not complete the requirements for a degree within the maximum limit he/she may petition the ASC for extension.
2. Average Required: A student who wishes to acquire a degree must have a grade of "C" or better in all English courses taken and must maintain a grade of "C" or better in his/her major or minor courses and departmental required courses.
3. Double Major: A student may major in any two areas simultaneously (double majors). A student must have a B (3.00) average in order to major in two areas.
 - a. The permission to do double majors must come from the College Dean and Department Head at the beginning of the student's fifth semester.
 - b. The Department/s may review the performance of the student from time to time and advise the student whether or not he/she must drop one of the majors and concentrate on the other. All requirements for the two majors must be satisfied for graduation. Courses required for one major may not be substituted for another major.
4. Continuous Attendance: A student who returns to the University after a long absence and finds that all or some of the courses required at his/her entry are not offered by the University should request the College concerned to make such adjustments for the students as are appropriate for the curriculum involved.
5. Applications for Degrees: Student who expects to graduate must file application for the degree in the Registrar's Office on or before the time published by the office.
6. Time Limit: To receive a degree the candidate must have completed all work required for graduation at least 48 hours prior to the scheduled meeting of the University Faculty Senate voting on the candidates for degrees. A candidate who

fails to submit all required work for the degree as stipulated will be recommended for the degree as of the date of the next regular meeting of the Board of Trustees at which time the awarding of degrees is a part of the agenda. The university cannot be held responsible for adding to the official graduation list the name of any candidate who submits thesis, etc. after the list has been submitted to the Board of Trustees.

7. Senior Thesis must be completed and submitted at least two (2) weeks before graduation.
8. Candidates for graduation must pay in full all current debts to the University